

Board of Selectmen
September 24, 2012

PRESENT: Richard Griffin, Chairman
Richard Nichols, Vice Chairman
Michael Pierce, Selectmen
Philip Bean, Selectmen
Ben Moore, Selectmen
Frederick Welch, Town Manager

SALUTE TO THE FLAG

Due to technical difficulties the following information is the transcription of the notes of the Town Manager.

I. Public Hearing

1. RSA 674:40-a Road Acceptances
 - a. Gale Road
 - b. Springhead Lane
 - c. Noel Street

Mr. Welch explained that upon further research on the streets before you this evening, only Springhead Lane can be accepted as a public way under RSA 674:40-a Road Acceptances.

Notwithstanding the dates that Gale Road (Phase 1 – 1993 & Phase 2 – 1995) and Noel Street (1999) were before the Selectmen for acceptance, both streets were Planning Board approved subdivision plans before the date of March 1994, when Town Meeting voted to accept RSA 674:40-a that allowed the Board of Selectmen to acceptance Planning Board approved subdivision streets. Therefore Gale Road (1991) and Noel Street (1978) cannot be accepted by the Selectmen and must go before Town Meeting for their acceptance as public ways.

Arthur Moody, 2 Thompson Ave. Mr. Moody gave a history if the names of the streets – Noel and Gale.

Moore MOTIONED to ACCEPT Springhead Lane under RDSA 674:40-a. Mr. Pierce SECONDED.

VOTE: 5-0-0

II. Public Comment Period – No public comment.

III. Announcements and Community Calendar

Mr. Pierce spoke about the Thresher Memorial and it will be discussed at the next BOS

meeting and the Board approved the link to this on the Town website.

Mr. Moore spoke about the upcoming Art Work walk and gave the website information for the public.

Mr. Nichols discussed the management changes at DRED and other changes occurring at DOT.

Due to technical difficulties the following information is the transcription of the notes of the appointees.

IV. Appointments

2. Dyana Martin, Parks & Recreation Director

a. Departmental Update

Parks Maintenance

Our parks employees have been excellent this year and are working hard keeping up with lining fields for soccer, softball and flag football

All playgrounds are examined each week and the Fibar is raked out evenly every couple of days.

We have done some painting around the Tuck Building and will be painting the garage out in back of Town hall and the columns and trim on the gazebo

TruGreen Chemlawn has completed their maintenance program of the Town Hall, gazebo and Tuck Field for this season

We have been picking up the trash around the parks

We have placed signs out at all of the parks warning of mosquitoes

We have also been working on the bid for the garage and the concrete platform underneath it.

We dug a trench at the gazebo and Parsons Electric has added the conduit. We will be adding the light fixtures hopefully this week for that area.

I have worked on a skateboard park bid and most of the work is finished. The Friends of the Skate Park are fundraising for one more concrete piece and the Hampton Area Lions are donating the picnic tables for the area. We are hoping to get in a skate party going before the snow hits to officially open the park.

The parks crew has completed getting the fields ready for the flag football season that is now underway including setting up the equipment boxes and the schedules.

The parks crew will be setting up for the Art Walk and Halloween events shortly.

The parks crew picked up most of the trash barrels around different parks and the parking lots to end the season.

The parks crew did all for the set up for the 1st annual I'm Trying 5k Road Race

Parking Lots

Victor DeMarco and the parking lot crew this season have also been excellent. So far in the lots we have made \$419, 062.25...this is not including the approximate \$1000.00 that we

made in the Ashworth Avenue Lot this past Friday and Saturday for the two J. Geils concerts that were held there. Last year at this same time we had made \$385, 418.63. So we are approximately \$34,000 above last year at this time and we still have 4 more concerts at the Casino to open for.

We have a great system in place that the staff implemented and the parking lots were free from trash all season.

We are working on the wording and design for new signs to put at the lots.

Recreation Programs

We have scheduled the fields for use for the upcoming men's softball, flag football, football, and soccer season.

We had one of the best camp years ever. We had a great staff this year for both Tuck and Crickets and all the weeks were full for Tuck and 80% full for Crickets. The participants had a great summer and we had many returning customers all summer long.

Our co-rec. softball league and men's softball league for the summer are both finished but we spent a lot of time rescheduling games due to rain.

We put together a 5k Road Race called the I'm Trying 5k to honor a long time resident and Recreation Advisory Council member Daragh Shannon. The race was a great success with close to 250 runners and many donations towards the race and the cause.

The K-2 Sports program will be beginning again tomorrow and both the soccer for Tuesdays and Thursdays are full and we are taking a waiting list for them as well as the next session of basketball which is also full on both days.

We had our annual June Senior Citizen Club meeting and luncheon at the Galley Hatch Restaurant and we had our first meeting again a week ago to start the new club year.

Zumbatronic for Kids started last week and Art with Mrs. A starts tomorrow along with the Scared Silly theatre Camp starting on Thursday.

We started our Zumba class last week, along with Strength Circuit and the Power Hour a couple of weeks ago.

We have done all the planning and are taking registration right now for NYC Day trip, Portland Symphony, Freeport Shopping Trip, Co-Rec. Volleyball, Men's Basketball, Fall Foliage trip, Guys and Dolls theatre trip, 9 to 5 Musical theater trip and the Apple Festival for seniors.

We have also done all the planning for our Halloween programs – on October 29th we will have our Halloween Festival at Tuck Field for kids grades 3-5 approximately and on October 31st we will have our Halloween parade through Town Hall and the Lane Library before Trick or Treat throughout the town begins at 5:30 that evening.

We have also implemented the below programs and they all went really well this summer. These include the Strawberry Festival that we run with the Hampton Fire Fighters, Surf lessons, Archery lessons, Challenger Soccer Camp, Creative Kids Art Camp, Field Hockey Camp, Hershey Track and Field, Lego Robotics, Warrior Workout, Sportsters Sport Camp,

Theater 101 Camp, Red Cross Babysitting, Harlem Wizards Donnie Seales Basketball Camp and tennis lessons.

We have ongoing programs running right now that we are taking registrations for- these include Bingo, Bone Builders, Bridge, Shorin Ru Karate, Wing Chung Kung Fu, Hampton Walkers, and two types of Yoga classes.

We have set up and will be taking registrations shortly for the Hampton Rec. Ski and Ride Program, Rock Climbing and High School Hoops.

We also have set up a trip to the Twin Rivers Casino in Road Island that we are currently taking registration for.

We have also put together our holiday season activities. The Tour of Lights will be held on December 18th and 19th and I am assuming we will be judging house for the holiday Lights Spectacular Contest on the 20th. We will also be hosting our annual Tree Lighting Ceremony on November 30th starting at 6:30 with the lighting of the Tree at 7pm with lots of local vendors and of course the horse drawn rides and the cartoon characters and Santa Claus.

Our flag football season has started for all three age groups. I have some great coaches this year and the season is going well except for shirts from the NFL. We have spent a lot of time trying to get that squared away for a few teams but all in all we have about 250 kids playing in the three leagues and it is going well.

Lifeguards

The season is over for this year and I did have 5 lifeguards. One of which was a returning lifeguard that could not work on Thursdays and Friday so we were a bit short handed this summer. Next year I will be hoping to get 5 guards again but add more days to their schedule without the shortage of staff.

All lifeguard equipment has been put away and inventoried and the signs have been changed at the beach to indicate that there is no lifeguard on duty.

Grants and Donations

The decal program that the Town Clerks office is running for scholarship money for camps and programs for children worked out great this year. Many children were able to go to camps this summer that normally would not have been able to attend. I want to thank all the residents that bought decals this year as it made a huge difference in many children's lives. I had many people come up to tell me that they thought the program was great and that they were happy to spend the money for this. I think this program is going to do good for many years to come. I also want to thank M.L. Baker for a cash donation to help send a child to camp.

We also have received over the past few months a number of donations from Loco Sports for different special events this spring and summer and a couple coming up this fall.

We were able to get donations from companies and businesses to make the Fishing Derby free again. Thank you's go out to a resident who wants to remain anonymous, for heading up the fundraising efforts for this event. And of course thank you to the donors which include Wal-Mart, Kittery Trading Post, 401 Tavern, Zesto's Pizza, The Old Salt, Greg's Pizza, Loco

Sports, Cohen's Jewelers, Fast Eddie's Studio 471, Marelli's Market, Eric's Barber Shop, Hesser and Associates, Wayne's Barber Shop, Hampton Rod and Gun Club and Mark Foley.

Tobey and Merrill donated \$1000 towards programming this summer.

4 Easter Basket prizes were donated for the Easter Egg Dig from Playland Arcade and a cash donation came from Joyce Heal also for the Easter Egg Dig.

We had many donations towards the road race to offset costs to put the race together including: Hannaford, Shaw's, Seacoast Coca Cola, Knowles Tree Service, Commonwealth Glass and Mirror, Al's Seafood, Ben's Auto Body, JSC Special Commodities, Fly Navy, Casey Durgin Photography, The Shark 102.1/105.3, Kay's Kafe at the Galley Hatch, the Community Oven, Red's Shoe Barn, Loco Coco's, 401 Tavern, Framingham Elks Club and Winnacunnet High School.

Mr. Pierce asked about Red Cross swimming lessons and Mrs. Martin will investigate.

Mr. Nichols asked about the benches at the Beach, and Mrs. Martin explained that the areas at the Beach are full and requests for future benches will be placed at Town Parks.

3. Michael Schwotzer, Finance Director

Monthly Financials – Mr. Schwotzer presented the Income and Expense Statements for the month ending August 31, 2012. The reports first three pages detail the income; next is a year-to-date analysis/comparison of motor vehicle fees collected; the next page (numbered 16 of 16) is the summary by department; followed by the "Calculation ... 2012 YE Savings"; followed by fifteen pages (numbered 1, 2, ... 15 of 16) which are also posted the expenses by line item. Next is the Public Works Capital Reserve Accounts analysis followed by the revolver accounts (Rec.; Cable; Detail; and EMS)?

This is the eighth report of 2012 and we are now just past the summer season with a target of 66.7%.

Notable items:

- The **motor vehicle income** total came in at \$219k, which is \$6k above budget. On a year-to-date basis, it is 1.9% above target and \$76k ahead of '11. This segment is very important since it represents over 40% of the income budget and is a good indicator of the overall economy. The other major contributors to the month's **income** total of \$470k were Interest on Taxes @ \$28k; Building Inspection Permits \$ \$15k; Departmental/Other @ \$69k; Parking Lot Revenue / Leases @ \$84k; District Court Fines @ \$18k; and Real Estate Trust @ \$36k.
- The **Expense summary** (marked 16 of 16) shows the year to date expenses by department. At the end of August the operating departments (**without** debt service) were 65.4% of the budget, which is 1.3% below the month's target of 66.7%.
- This minimal spread then being annualized / modified is the reason for the **YE "Savings"** being under expended by only \$92k. The comparative August 2011 estimate was \$(277k) or \$185k more under expended. Everyone acknowledged that the budget for 2012 was tight and this continues to confirm it.
- On pages 1 through 15, the majority of the departments continues to be below the target level and don't have any major issues. The following are some items of note.

- On page 1 (of 16), the **Town** website. **Manager's** Supplies & Expenses account is \$2k over the target. This is entirely due to binding of a set of minutes and reports from various boards at \$1.8k.
- On page 2, **Voter Registration** and **Election Administration** are both below target (actual of 8.4% and 41.9% respectively) because the fall elections have yet to be held and the wage expenses are paid at the end of the year.
- On page 3, in **MIS**, a total of \$11.9k is still available for equipment / repair parts purchase when all of the related accounts are summed together. This yearly variance from budget is due to the MIS Department's responding to ever changing demands from users and the networked equipment itself.
- On page 3, in **Personnel Administration**, the overall total is on target (64.7%) but there are accounts that are over (Social Security / Medicare) and those that are under (NH Retirement). One of the unknowns is the Employee Separation Costs (currently at 38%) which is only incurred when an employee decides to retire. This significant group of accounts will be monitored through the rest of the year.
- On page 4, the **Custodial Service** account in **General Government Building** is running a month behind (\$750) and none of the larger annual tasks have yet been performed resulting in the low level of actual expenditures (35.6%).
- On page 5, in **Municipal Insurance**, the **Health Insurance** is continuing to run slightly (0.4%) below the monthly target. I have revised my estimate to reflect an end of the year savings of \$50k. The annual audit of the **Workman's Comp** wages for 2011 has been completed and a \$22.9k credit will be applied to the final quarterly payment. This should result in this account's year-end balance being \$6.8k below budget.
- On page 6 and 7, the **PD** is still running below budget (2.2%) but due to the seasonality of so many costs, this will continue to shrink as we finish up the busy season. Still outstanding are the annual payments of Holiday Pay and Career Incentives which total 2.5% of the total budget.
- On page 7, the most telling accounts are the P/T Specials and Summer FT in **Support Services** where the limited number of part time officers is being augmented by full time officers with the corresponding under/overages in those accounts. When the two accounts are compared to the combined budget, they are running at 78.2% of budget.
- On pages 8 and 9, the **FD** is also running below budget (3.5%) but as with the PD, this is mainly due to the seasonality of the Fire Department's activities. The Holiday Pay and Career Incentives are treated differently from the PD so the impact is not as great, less than 1%. It should be noted that in the total expended includes \$49k of **Grant** costs.
- **FD OT Expense** is back running below its YTD target and \$28k less than in 2011. This is a result of August '11 having a high OT and vacation costs compared to the current year.
- At the bottom of page 9 is the \$400k cost related to the **Fire Hydrants**. Both of the semi-annual bills have been paid so this account will not increase for the rest of the year. Annualizing this amount equals \$600k or \$197k more than will actually be incurred in '12. This overstatement is \$90 lower than calculated in July which is another example of the "annualization" effect.
- Pages 10 through 12 show both sections of **Public Works** being within their respective budgets overall (under by 4.6% and 2.3% respectively). The only major group of accounts with a significant overage is the **Transfer Station** which has OT Wages,

Repairs & Maintenance and Supplies & Expenses running at close to or over 100% of budget.

- On page 13, the **Animal Control** costs are at target overall. However, vehicle related expenses (gas and maintenance) are both over the annual budgeted level.
- Also on page 13, **Welfare – Direct Assistance** continues to run significantly lower (22.3% vs. 66.7%) than budgeted.
- On page 14, the **Library** is under target even though having received the 3rd Quarter Appropriation check which is paid in advance.
- Also on page 14, the **Tan Interest** of \$2,560 relates to the \$1M advance taken prior to the tax bills being issued. It has since been repaid.
- On page 15, the expended Warrant Article costs are at 58% of the total. Over \$900k of the remaining amount relates to DPW, \$320k owed to the Equipment Capital Reserve and \$592k for Road Improvements. The Trustees of the Trust Funds will be contacted shortly on the first and the bill for Exeter Road reconstruction is expected soon which will be booked to the second.
- At the bottom of page 15, the **PO analysis** shows that 74% of the 2011 encumbrances have either been paid out or expired through August. \$48k of these unexpended funds relates to the Town's portion of the Lafayette / Winnacunnet Road intersection project.
- Following page 15 (of 16) is the **Public Works Capital Reserve Accounts** analysis. Since no fund transfers have occurred between the Town and the Trustees of the Trust Funds, no activity is been shown in the 2012 Actual column. This report is the same as presented in July. The Trustees of the Trust Funds will be contacted shortly regarding the annual payments to and fro.
- In **Fund #24 – Recreation**, Beach Sticker donations are now over the \$25k level and any additional donations will be held over to benefit 2013. The Activity Fee Revenue is still running \$23k ahead of the Program Expenses, but this gap should close as we get later into the year.
- In **Fund #25 – Cable Committee**, recently received permission to replace its equipment van (approx. \$32k) which will lower the end of year fund balance to about the same level as in 2011.
- In **Fund #27 – EMS**, the reporting of the Ambulance Revenue always lags at least a month behind which accounts for the negligible growth in the account balance. The bids have been received, reviewed and awarded for a new replacement ambulance (approx. \$160k) to be delivered several months from now.

V. 2013 Budget

4. DPW –Noyes, Mr. Jacobs and Mrs. McGinnis presented the 2013 budget to the Board.

Discussion

The following members of the Board asked questions or made comments which the members of DPW addressed.

Moore asked commented on: building maintenance account significant decrease from 2012, diesel for recycling vehicles, \$25,000 credit reimbursing from Police and Fire, replacement equipment and what is happening to the old vehicles, tree maintenance including Cemetery,

discussion on Tree Warden, drains maintenance up significantly and wonders if there is a plan, drainage construction suggesting zero budget concerns with future Default Budgets, sidewalk maintenance in this year's budget, overtime wages for winter, winter sand location in past years, current salt inventory, assumed anything in regards to electrical cost, pickup truck in WWTP confirmed it will be a trade-in, transport cost of recycling, are they sure about cart cost, discussion on written policy in regards to replacing carts, tipping fees, demo material and additional solid waste increasing.

Mr. Bean commented on the following: thanked them for the excellent budget and work over the summer, increased amount of Fire & Police budget compared to DPW budget, drain maintenance reinforcements to infrastructure, importance of IT budgeting, staff development budget light and contracted services down quite a bit.

Mr. Nichols had the following comments: quite a few questions a lot of which stem from the reorganization, views Public Works as being made up of 3 categories, total budget virtually flat but WWTP down and Solid Waste and Highway both up, listed out total budgets for each of these 3 groups, regular wages across 4 accounts go up by \$95,000, does not understand why the Default Budget goes up by \$95,000 when new positions should not be included which Schwotzer addressed, Board will discuss Default Budget next week, energy related questions/observations were made which he will provide DPW with copies of his spreadsheets, gasoline budget down and diesel up this appears low compared to 2011 actuals, pickup trucks/replacement equipment, purchasing pickup trucks out of the budget in past not CIP, lawn care contract will expire with a new contract for 2013, highway maintenance down, winter sand is a new line item but used to be in highway maintenance line item, street lighting does not seem to be going down the same as the electric accounts, discussion on looking into having the street lighting rate addressed by the PUC, engineering services going down, discussed in detail the recycling cost analysis done by Schwotzer for doing this in house, shared his opinion on the cost of bringing recycling in house which varies from the analysis done by Mr. Schwotzer, landfill operations appear high in budget compared to 2011 actuals and what has been spent so far this year, tipping fees as opposed to the sludge, sewer line maintenance budget high compared to actuals and lastly some opportunities here for adjustment by Mr. Welch and Mr. Schwotzer.

Other comments made by Mr. Nichols related to the overall budget not specific to DPW were as follows: like to see adjustment sheet from Mr. Welch and Mr. Schwotzer, analysis of Police regular wages since the Default Budget matches the proposed budget, needs to be some discussion on adding the position at Police and might not be a bad idea if some Department Heads attend the meeting next week to be included in the budget discussion next week. Mr. Schwotzer asked to defer the discussion on the Default Budget to when he attends the meeting on October 15th. The Board agreed to look at the final copy of the proposed Budget next week and Default Budget the following week. The Board also discussed warrant articles and deadlines the Board has set for the Selectmen sponsored articles.

VI. Approval of Minutes

1. September 10, 2013

Page 1: Correct the spelling of Mr. Savastano's name.

Page 4: Reword the following sentences under Discussion of the Parks and Rec Budget.

“Mr. Nichols confirmed the raise is built into the budget she has presented. Mr. Pierce confirmed the raise is 3% across the board.”

“Mr. Nichols asked if the raise is built into the budget Mrs. Martin presented, Mrs. Martin confirmed that it is. Mr. Pierce asked if the raise is 3% across the board, Mrs. Martin confirmed that is correct.”

Mr. Nichols MOTIONED to APPROVE the correction to the minutes of September 10, 2012 as amended. Mr. Pierce SECONDED.

VOTE: 4-0-1 (Moore)

2. September 13, 2012

Page 2: first paragraph, delete “Mr. Nichols stated that any wage increase should have the insurance concession made part of it. If an employee takes a wages increase, the employee must also take an insurance plan where they the employee will pay more for it, or change to a less expensive plan, this was part of the Union contracts and the BOS have taken this step with non-union members too.”

And replace with the following:

Mr. Nichols explained that all five unions and nonunion staff under the Selectmen have made the concession on the health insurance costs; where the wage increase was coupled with the increase of the employees cost from 10% to 15% of the total of the health insurance. Mr. Nichols feels very strongly that in order for any wage increase in the areas that have not been addressed, the insurance concession should be made part of it.

Page 2: under Library heading first paragraph, 4th line, remove “stay the same” and replace with “will increase by 8%.”

Mr. Pierce MOTIONED to APPROVE the correction to the minutes of September 13, 2012 as amended. Mr. Moore SECONDED.

VOTE: 5-0-0

VII. Town Manager’s Report

1. The Town was noticed that hydrant flushing has begun. If your tap water is discolored, run the cold water until it is clear. Any problems call Aquarian at 926-3319; ext. 2 during business hours or after working hours at ext. 9
2. The updates to the Emergency Operations Plan will be completed and issued to the Board by the end of October.
3. The following projects have begun under the Long Range Work Program:
 - a. Codification of the Zoning Ordinance, current status includes all Town Meeting Zoning activity from 1934 to 1978.
 - b. Road and Street codification has begun and materials are being gathered.
4. Church Street Pumping Station project and the Fire Stations; both continue to be on schedule and within the budget.

Mr. Welch added to his report that the comment period closes on October 14th for the new press system at WWTP.

Old Business

Mr. Pierce announced that he attended the policy conference at LGC and shared some information he obtained at that meeting. He was surprised to see a suggestion made by Selectmen Moore in regards to legislation around SB2 Towns. Mr. Moore explained that it was submitted as a private citizen and it was a personal matter. There was an additional discussion on whether things can be submitted as a private citizen. Mr. Pierce believes that Mr. Moore should have brought this to the Board.

Mr. Pierce also brought up a meeting that took place with Chris Clement from DOT between Chairman Griffin and Mr. Moore. Mr. Pierce felt that the Board should have been informed of this meeting prior to it taking place for input. Mr. Bean commented that he came across them and there was nothing private about this meeting and he commends them for advancing the interest of the people of Hampton. Mr. Nichols does not have a problem with negotiations such as this taking place outside of a public meeting but the Board should be informed prior to the meeting. Chairman Griffin explained that he was invited to meet with Mr. Clement and invited Mr. Moore along. Mr. Clement from DOT has stated that in the future he would like to meet with only 2 Selectmen at a time. He would suggest that this be done with the Chairman at the time along with a different Selectman each time. The items discussed were the same that have been discussed here. Mr. Moore commented that it was a pleasant cup of coffee and they were not acting as the Board of Selectmen. There was an additional discussion on the upcoming changes in Concord. Mr. Nichols thinks that continuity would be important and the same 2 Selectmen should attend and he would suggest Mr. Bean. They discussed Mr. Clement's background, tenure with the State and length of term. Chairman Griffin wants to make it clear that he is the one who sent out the email letting the other Board members know that this meeting took place.

VIII. New Business

1. SAU 21 Request for release of Impact Fees

Mr. Welch informed the Board that they have received a letter from the SAU requesting the Impact Fees which were calculated at \$107,244.54 be released.

Mr. Pierce MOTIONED to approve the distribution of the Impact Fees to SAU 21 totaling \$107,244.54. Mr. Bean SECONDED.

Discussion

Mr. Nichols asked if the timing of this is right so that it goes against the Hampton share of the 2012 Regional Schools tax. Mr. Welch confirmed that it is.

VOTE: 5-0-0

Mr. Welch explained that there is an additional amount \$55,283.66 due to SAU 90 that has not been claimed yet. There is no rush to get rid of this the money like the SAU 21 which was going to expire in early December. The money for SAU 90 is not due to expire anytime soon. Mr. Welch will notify SAU 90 about the money. Mr. Pierce wonders why the Board is not provided with updates on Impact Fees and he believes the Budget Committee is going to request the same. Mr. Nichols commented on the importance of timing on the release of these funds. Mr. Pierce would like a one page summary on this. Mr. Moore stated it is not this Boards job to monitor this. There was an additional discussion on the fact that Mr. Schwotzer monitors this money.

2. October Appointment – Selectmen’s Representative to the Hampton Beach Area Commission

The only interest they have received is from John Nyhan. The Board will vote on this at the meeting on the 29th and anyone interested should submit information no later the 15th of October.

Other New Business

Mr. Moore brought up a memo from the Budget Committee in regards to keeping the public informed on matters involving the LGC, health insurance premiums and other items thereof. He would ask that the Town Attorney adjust his writing so that this information can be made public. Mr. Nichols wonders if the Attorney should provide updates at these meetings. Mr. Bean believes this is above the pay grade of this Board and the Budget Committee and they are basically spectators and it will play out in the courts. Mr. Pierce thinks it is a wait and see issue at this point.

Mr. Nichols wants to make sure that they do not drop the parking issue at the end of High Street. Mr. Nichols also mentioned the meeting with candidates for Governor, in Keene. No one from the Board wishes to attend this meeting.

IX. Consent Agenda

1. Deed Waivers – Parcels: 192-57; 266-57; 138-1-36; 210-3-163. Removed ~~296-139-1; 282-183-316;~~
2. 13 Huckleberry Lane – Permission to flag wetlands boundary on Town owned land
3. Parade and Public Gathering License “26th Annual Walk by the Sea” 09-30-12
4. Hampton Cemetery Deed – Ashley Meyer
5. Banner/Sign License – Womenade of the Hamptons – Mary Donovan

Mr. Moore asked if the Parade and Public Gathering License has been reviewed by the Chief. Mr. Welch confirmed that it was. Mr. Pierce asked about Item #2 and Mr. Welch explained they need permission to flag wetlands boundary on Town owned land.

Mr. Pierce MOTIONED to MOVE the Consent Agenda. Mr. Moore SECONDED.

VOTE: 5-0-0

X. Selectmen’s Closing Comments - None

XI. Adjournment

Mr. Pierce MOTIONED to adjourn the public meeting. Mr. Moore SECONDED.

VOTE: 5-0-0

Chairman